

# Strawberry Fields Condominium Association

## REQUEST FOR ARCHITECTURAL VARIANCE

Submit To: Executive Board

I wish to make change(s), as described in the attached request, to the common property or limited common property, and I am fully aware that such change(s) is/are contrary to the Declarations, Bylaws, and Rules of Strawberry Fields Condominium Association, and as such are considered to be a variance.

NAME: \_\_\_\_\_ UNIT: \_\_\_\_\_

PHONE: \_\_\_\_\_

PLEASE READ and SIGN

1) I understand that, as per the Declaration, Article XIII, Section 13.1 (b), the Executive Board may notify all owners of the proposed action and shall hold a hearing, if required, to receive any oral or written comments on the proposed alteration.

2) I understand that I will be provided with a written response and decision by the Executive Board within 60 days of submission of the request.

3) I understand that if my Request For Variance for changes that I have *previously* made to the common elements without approval is denied by the Executive Board, I have 30 days from the date of denial to correct any unauthorized changes and/or to comply with the *Alteration of Common Element Rules*, whichever the case may be. I understand that failure to comply may result in (a) restoring to original specifications by the Association at my expense, or (b) fines.

SIGNED \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
(Please Print)

# Strawberry Fields Condominium Association

## DESCRIPTION of REQUEST

Architectural File # \_\_\_\_\_

A sketch, if used, should illustrate the original area/location and the desired change/addition. Please specify your reason for the change/addition. Please define all the materials and finishes to be used. Add attachments to this form as needed. Once approved, changes to the submitted plans and materials may not be made without seeking approval for the revisions. Alterations may be inspected upon completion.

Please be fully aware that some alterations may require a building permit, proof of contractor insurance and contractor registration with the State. Under some circumstances a Hold Harmless Agreement may also be required to define your maintenance responsibilities for the alteration. If these documents are required, they will be specified under the conditions for approval.

Sketch

Description